Minutes of a Meeting of the
Illinois Section American Water Works Association
Held at the Decatur Conference Center on Thursday July 20, 2006

The meeting was called to order by Kyla Jacobsen at 9:00 A.M.

Board members in attendance:

Chair	Kyla Jacobsen
Chair-Elect	Tom Skelly
Vice-Chair	Jeff Musinski
Secretary/Treasurer	Terry McGhee
Past Chair	John Callan
Executive Director	Laurie Dougherty
Trustee District 2	Regina Lookis
Trustee District 2	Len Rago
Trustee District 3	Jim Roth
Trustee District 4	Colleen Ozment

Committee Chairs in attendance:

John Donahue	Meter Madness
Gerald Bever	Small Systems
Mike Simpson	Water for People
John Van Arsdel	Membership
Dennis Ross	Registration

Board members absent:

Director	Jeff Fisher
Trustee District 1	David Said
Trustee District 5	Steven Gerdes

A quorum was declared.

Additions or Changes to Agenda: Chair Kyla Jacobsen asked if there were any changes or additions to the agenda. None were noted

Approval of Minutes: Chair Kyla Jacobsen asked if there were any corrections to the March May 18, 2006 minutes. None were noted. John Callan made a motion to approve the minutes. The motion was seconded by Jeff Musinski. The motion passed by unanimously.

Director's Report: No Report.

Strategic Planning Follow-up: Kyla stated that not all of the committees have turned in their action plans & goals. Laurie reported that the "All Committee Conference Call" went well, and some very good ideas were brought up. It was also decided that Board Members would call the committee chairs and give them feedback on their plans within three weeks.

Video Proposal: Laurie stated that she had sent a link to all Board members and committee Chairs for Michigan's Drinking Water video, and open the subject for discussion. Everyone who watched the video was impressed and thought it

would be a good idea, if we had LTS Production create an Illinois version. Jeff Musinski made a motion to have LTS Productions proceed with option #1 of their proposal and order of 500 copies at a cost of $12,000. The motion was seconded by Regina Lookis. The motion passed by unanimously.

2006 Board Meetings Schedule:

October 6th	10:00 am	Bloomington Water Department
January 12th	10:00 am	Conference Call

Other Meetings for Board Members:

Summer Workshop - July 27-29 Denver (staff day July 26)

No one is planning on attending.

Regional officers meeting October 19-21 – Madison, Wisconsin

The following members are planning on attending: Kyla Jacobsen, Tom Skelly, Jeff Musinski, John Callan, Regina Lookis, and Mike Simpson.

Nominating committee (Callan) John reported that the committee is made up of the past three Chairs and two non Board members. John also reported that there are many positions that will become vacant this year and asked if anyone knew of somebody who was willing to serve.

ILWARN Proposal Laurie reported that the section received a request from the Safety and Emergency Committee to fund an Illinois Public Works Mutual Aid Website. The anticipated cost to startup this website and maintain it for a year is $10,000. Laurie also stated that the website startup cost may be lower due to Texas giving Illinois the software required to start the site. Tom Skelly stated that he had hear this type of website cost over $100,000 to startup and maintain and requested that the section do more research before making a commitment. Regina Lookis made a motion that a conference call be setup with the Safety and Emergency Committee so we can get more information. The motion was seconded by Jim Roth. The motion passed unanimously. Laurie will make the arrangements.

Treasurers Reports (McGhee) Terry stated that the section's finances were as follows:

Net income as of July 12, 2006 was	$274,881.51
Net expenses as of July 12, 2006 were	$227,049.79
Net income as of July 12, 2006	$ 47,831.72.

The sections total assets as of July 12, 2006 were $427,780.62

Colleen Ozment made a motion to approve the financial reports (Profit & Loss Y-T-D vs Prior, Balance Sheet, and Actual Y-T-D vs Budget) as submitted. The motion was seconded by John Callan. The motion passed by unanimously.

Executive Director Report (Dougherty): Laurie reported the following

- The Web portal is moving along very well and she expects to release the portal in mid August. A question was asked about using the portal to post job opening and Laurie reported that it would be possible.
- The all Committee Conference call went very well and many good ideas were brought up (The minutes of the meeting were sent to all board and committee members)
- The 2009 Annual Conference will be a joint conference with IWEA and all financial agreements will be the same as the 2006 conference.

Chair's Report (Jacobsen): Kyla suggested that the Illinois districts names be changed to the following:

District #1 North Western
District #2 North Eastern
District #3 West Central
District #4 Southern
District #5 East Central

John Callan made a motion to accept this naming convention. The motion was seconded by Terry McGhee. The motion passed by unanimously.

John Callan made a motion that all Committee Chairs are required to pay for booth space at the Annual Conference. The motion was seconded by Jim Roth. The motion passed by unanimously.

Chair-Elect Report (Skelly): Tom reported that a conference call would be setup between himself, John Callan, Kyla Jacobsen and Jeff Fisher to complete the annual performance review for the Executive Director.

Vice-Chair (Musinski)" Jeff reported that the technical program for next year's conference is moving along well

Trustee Reports:

David Said (District #1): No report.

Regina Lookis (District #2): – Regina reported that she has attended some of the Education Committee seminars on behave of the section.

Leonard Rago (District #2): – No report.

Jim Roth (District #3): Jim reported that Mattoon would not be able to host the fall visitation day, and it was decided that it would be best to cancel the fall visitation day for this year.

Colleen Ozment (District #4): Collen reported that Joe Stewart would be able to help out the Education Committee in the southern region.

Steve Gerdes (District #5): – No report.

Past Chair Report (Callan): – No report.

Committee Reports:

Annual Conference Committees:

- Greeter (Rago): – No report.
- Meter Madness (Donahue): John reported that there has been a change in the format of the competition; the four fastest in the first round will go head to head to determine the winner. Each section will be able to send two representatives to the national conference. John also reported that Illinois finished 5th out 13, 7 seconds behind the winner.
- Registration (Ross): – No report.
- Tapping (Haley): – No report.
- Taste Test (Meinholz): – No report.
- Technical Program (Musinski): – No report.
- Top Ops (Zeigler): – No report.

Awards:

- Annual Awards (Zeigler): – No report.
- Fuller Award (Martin): – No report.
- Bylaws (Podesta): – No report.
- Education Committee (Ulm): – No report.
- Finance Committee (Winegard): – No report.

Historian (Sasman): - No report.

Illinois Junior Academy of Science (Biggs): - No report.

Illinois Public Service Institute - (Smith): - No report.

Information Management & Technology Conference (Seifried): – No report.

MAC (Gross): – No report.

Membership Committee (VanArsdel): John reported that we have 93 new members.

Nominating (Callan): – No report.

Public Information (Larson): – No report.

Safety and Emergency Planning (Gasca): – No report.

Small Systems (Bever): – No report.

Source Water Protection (Doescher): – No report.

Splash (Waller): – No report.

Standard Practices (VanHeirseele): – No report.

Strategic Planning (Thomas): – No report.

Student Activities (Rehg): – No report.

Teleconference (Vacant):

Visitation Day:

- Visitation Day 2007 – Village of Algonquin
- Visitation Day 2007 - Charleston – fall
- Visitation Day 2008 - Park Forest
- Visitation Day 2009 - West Chicago

- Visitation Day 2010 – Central Lake County JAWA

Water For People (Simpson): Mike reported that the Water for People Breakfast went very well and that Jerri Ziegler received the Ken Miller Award. Mike also reported that Jerry would be attending the Water for People workshop. Mike attended a seminar that dealt with the Water for people tax classification to prevent possible problem in regards to the 50/50 raffle.

Water Utility Council (Bever): – Gerry reported that there wasn't any current legislation that affected the water industry. Gerry requested that every make thank you calls to their representative for the work they are doing with the aquifer study. Gerry reported that the railroads are raising their fees for crossings.

Young Professionals (Laucamp): – No report.

Youth Education (Stenzel): – No report.

Old Business: Kyla reminded everyone that there are two open positions (Public Information and Teleconference).

New Business: The next Board Meeting is scheduled for – October 6 – Bloomington Water Plant – 10:00 A.M.

Adjournment: The meeting was adjourned at 10:20 A.M.